



CASTING MEMBER CONTRACT

Name of actor/actress:

Name of production company/Producer:

Date:

Dear _____ (*name of actor*)

This letter confirms agreement that you, _____ (*name of actor*), will take the part of _____ (*film title*).

This is the working title and the final name of the film may change. As you know, this is a IB Film production and we are keen to ensure that everyone understands the basis upon which the Film is being made. If there is anything about this letter that you do not understand or you wish us to clarify, please do not hesitate to contact us.

1) You agree to be available to work during the filming period ("*the Shoot*") for the following days: (*name the exact dates and times*).

2) You agree that the filming will take place in the following locations:

3) You agree to give over any rights you may have in the finished film to _____ (*producer*). This will allow us to distribute the film in any and every way we can.

4) If applicable, we will pay a fee of _____ for your performance in this film. The fee is payable within 28 days after the performance was given.

5) We will aim to ensure that working days are not longer than 8 hours.

- 6) We will do our best to ensure your health, safety and welfare during the shoot.
- 7) We will provide you with food and refreshments throughout the shoot. We will liaise with you over your travel arrangements to and from the set either provide transport or pay travel expenses which we need to agree in advance.
- 9) We will provide you with a digital copy of the finished Film within one month of the completion of all post production.

DATE:

Cast Member

Producer